

Rough Sleepers Report Form

Please complete all details in full.

PERSONAL DETAILS

Name:

Email Address:

Telephone/Mobile:

Signed:

Date:

ROUGH SLEEPER DETAILS

Date Sighted:

Time Sighted:

Location Sighted:

Description of Person:

Description of Standout Items with them:

Other Details:

WHAT TO DO WITH THIS FORM

There are three options below to submit a completed form:

Email

communityservices@strathfield.nsw.gov.au

Post

Community Services

Strathfield Council

PO Box 120

Strathfield NSW 2135

In Person

Alternatively, the form may be left with a Customer Service Officer at Council's Customer Service Centre located at 65 Homebush Road, Strathfield.

PRIVACY STATEMENT

Council manages privacy and personal information in accordance with relevant legislation and Council's Privacy Management Plan. Information on how Council handles your personal information is explained in Council's Privacy Management Plan.

Council collects and stores your personal information to process your report. You accept the provision of personal information is voluntary but failing to provide all or part of the sought after information may mean Council cannot fully action with your reporting of a rough sleeper.

Rougher Sleeper details will be provided to relevant external service providers and/or government agencies for their action. Generally information provided by you may be accessed by government agencies and members of the public in accordance with relevant legislation. Council is to be regarded as the agency that holds the information.

Under the *Privacy and Personal Information Protection Act 1998* and the *Government Information (Public Access) Act 2009* you can apply to access records of personal information Council holds about you, and then apply to amend or correct personal information.

You can access your personal information by writing to Council's Privacy Contact Officer at PO Box 120, Strathfield NSW 2135. You can view Council's Privacy Management Plan by visiting <https://www.strathfield.nsw.gov.au/council/policies-plans-and-regulations/privacy-management/>

OFFICE USE ONLY

Date received by	Referred to and date	ECM references
