

# Owner's Consent Form

In accordance with the *Environmental Planning and Assessment Act 1979*.

## 1. Owners Consent

- 1) *The Environmental Planning and Assessment Act 1979 (EP&A Act 1979)* requires that all owners consent to the lodging of an application.
- 2) It is the applicant's responsibility to clearly demonstrate that all owners have consented to the lodging of the application.
- 3) Owners who are companies can indicate consent by signing under seal or as otherwise authorised under Corporations Law. Alternatively owners who are companies can indicate consent by meeting the following criteria:
  - a) ABN or ACN number must be provided and:
  - b) Name, position and signature of:
    - i) one Company Director and Company Secretary; or
    - ii) two Company Directors; or
    - iii) if a sole director company, only one signature is required.
- 4) Individual owners must sign and print their names. Where there is more than one owner, all owners must sign.
- 5) Consent and seal of the owners corporation is required if the works or use proposed by this application relates to any part of the common property of a strata scheme. The Strata Management Agent or two (2) members of the Owners Corporation must sign.
- 6) Where proposed work affects a party wall, consent of both owners is required in writing (e.g. semi-detached or terrace dwelling).
- 7) Managing agents must have a written authority from the owner, clearly indicating that the authority is current, consenting to the lodging of, or empowering the applicant to lodge the application.
- 8) A person acting under registered power of attorney must quote book and page number, and provide a full copy of the power of attorney.
- 9) Under Section 10.4 of the *EP&A Act 1979*, any reportable political donation to a councillor and/or a Council employee within a two (2) year period before the date of this application must be publicly disclosed.

Incomplete or inaccurate information on this section may result in rejection of the application.

Registered Owner's name:

Organisation/Company name (if applicable):

Address:

Contact Number:

Date:

Signature:

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Registered Owner's name:

Contact number:

Date:

Signature:

## 2. Applicant's Declaration

The applicant must sign the application. This signature must be of the person/s nominated on page 1 of this form as the applicant.

I hereby make the application as outlined and declare that all the information provided is true and correct. I also understand that if the information is incomplete the application may be delayed or rejected, or more information may be requested. I acknowledge that if the information provided is misleading any approval granted may be void. I accept that Council cannot be held liable for delays in processing arising out of inadequacies in the material submitted in support of this application.

Applicant Signature:

Date: