



ACCESS TO APPLICANT'S PERSONAL INFORMATION APPLICATION FORM

(under s.14 Privacy and Personal Information Protection Act 1998)

NOTE TO APPLICANT

As an applicant, you have a right to access to your personal information held by the Council under section 14 of the Privacy and Personal Information Protection Act 1998 ("the Act").

You are entitled to have access without excessive delay or cost.

Council may refuse to process your application in part or in whole if:

- The correct amount of fees has not been paid
- There is an exemption to section 14 of the Act; or
- A Code of Practice may restrict disclosure.

Enquiries concerning the application should be made to Manager Governance on 9748 9976.

REQUEST FOR ACCESS TO APPLICANT'S PERSONAL INFORMATION HELD BY COUNCIL

Name: _____

Address: _____

_____ Postcode: _____

Hereby request that the Council provide me with:

(a) access to **all** personal information held concerning myself; or

(b) access to the following personal information only (please specify): _____

Send Applications to: The Public Officer, Strathfield Council, PO Box 120, Strathfield NSW 2135.

Address: 65 Homebush Road Strathfield **Phone:** (02) 9748 9999 **Fax:** (02) 9764 1034

Email: council@strathfield.nsw.gov.au