

# APPLICATION TO INSTALL TEMPORARY GROUND ANCHORS IN PUBLIC LAND

## **SUBJECT PREMISES** (PLEASE PRINT DETAILS IN BLOCK LETTERS)

Address \_\_\_\_\_

DA Number \_\_\_\_\_

## **APPLICANT DETAILS** (PLEASE PRINT DETAILS IN BLOCK LETTERS)

Name/s \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

Mobile \_\_\_\_\_

ABN \_\_\_\_\_

Email \_\_\_\_\_

Signature/s \_\_\_\_\_

Date \_\_\_\_\_

## **GROUND ANCHOR DETAILS**

This application form is for the installation of ground anchors under Council's footway/road reserve. It does not cover ground anchors under private properties.

A separate approval is required to be obtained from the Roads & Maritime Services if it is proposed to install ground anchors under a State or a classified Regional Road (please refer to the end of this application form for more information).

Number of anchors to be installed under Council's footway/road reserve: \_\_\_\_\_

## **PUBLIC LIABILITY AND INSURANCE**

The applicant must keep in full force and effect for the duration of the works, a policy of public liability insurance with respect to the ground anchors and associated building works. The limit of public liability shall be not less than \$20 million. The policy must also satisfy the following requirements:

1. The policy shall extend to cover death or injury to any person and damage to the property of any person sustained as a result of the ground anchors or associated works.
2. The policy must name the Council as an interested party and must contain a clause that the insurer will not cancel or change the insurance without first giving the Council ten (10) days prior written notice.
3. The insurance must be with an insurer approved by the Council and a certificate of currency must be provided with this application.

## SUBMISSION REQUIREMENTS

The following plans and details shall be submitted with this application form:

- Construction plans showing the location, length and depth of the anchors within council land.
- Certification from a practising Structural/Geotechnical engineer confirming that the design of the anchors is appropriate
- A Certificate of Currency for Public Liability insurance

## FEES AND CHARGES

Fees are applicable for the placement of a ground anchor in a public place, as well as a refundable bond. Current fees can be located on the Schedule of Fees and Charges on Council's website at [www.strathfield.nsw.gov.au/council/council-documents/fees-and-charges](http://www.strathfield.nsw.gov.au/council/council-documents/fees-and-charges)

The refundable bond may be paid in the form of bank cheque or bank guarantee. The bond will be refunded when the ground anchors have been cut at the boundary and removed or de-stressed, and any damage to public land has been rectified to the satisfaction of Council.

## ROAD CLOSURE DETAILS

Is it proposed to close or block off any part of the road and/or footpath?  Yes  No

If yes, full details must be submitted with the application and an application for a Traffic Control Permit must be submitted to Council's Integrated Transport Department at least 7 days before the proposed date/s of the activity.

Relevant approvals and licences must also be obtained from all relevant Authorities, including the Roads & Maritime Services, NSW Police, Sydney Buses and Civil Aviation Authority.

## TERMS AND CONDITIONS

1. There shall be no loss of support to Council's land (this includes parkland, roadway, footpath area, drainage reserve etc), as a result of excavation within the site or the installation of the ground anchors.
2. An assessment must be carried out on all public utility services on the site, (roadway, nature strip, footpath, public reserve or any public areas associated with and/or adjacent to the development/building works). This must include relevant information from public utility authorities and exploratory trenching or pot-holing, if necessary, to determine the position and level of service. Care shall be taken by the applicant to avoid damage to the public utility services.
3. Prior to the installation of any ground anchors, all relevant public utility authorities must be advised of the proposed works. The applicant must meet the full cost required by telecommunication companies, gas providers, Energy Australia, Sydney Water and any other utilities and service providers, to adjust/repair/relocate their services as required. The applicant must make the necessary arrangements with the service authority.
4. All works involving the anchors shall be carried out under the general supervision of a Structural Engineer or Geotechnical Engineer who must ensure that the approved plans and conditions are complied with.
5. The applicant shall ensure that the construction of the private structure (i.e. piling, retaining walls, etc) is carried out wholly within the site.
6. The proposed ground anchors shall be placed at a minimum of 2 metres below the surface at the boundary and 3 metres below the surface at the gutter invert or edge of road. The ground anchors shall not in any way, damage/interfere with existing services or future Council works.
7. Ground anchors are not to be cement grouted within 4 metres of the surface level of Council's road reserves.
8. The proposed ground anchors are to be safely de-stressed and/or removed after the construction period without causing damage to Council's land or existing services.

9. The Applicant is liable for damage caused by the installation, presence, de-stressing or removal of the ground anchors, including:
- Damage to public land;
  - Damage to public land preventing future development of the land; and/or
  - Damage to existing services.

**AGREEMENT**

- I/we accept full responsibility for any damage and necessary alterations to public utility services and Councils property or adjacent properties arising from the above works;
- I/we will reimburse Council for any costs incurred in restoring the area should the works be carried out in an unsatisfactory manner;
- I/we indemnify Council in respect of any claims which may arise as a result of the subject works;
- I/we accept the terms & conditions detailed on this application form.

Signature/s \_\_\_\_\_ Date \_\_\_\_\_

NOTE: *This is an application only. As such you are not permitted to install any ground anchors in public land until written approval is given by Council and the necessary fees and bonds have been paid.*

**STATE ROADS**

Centenary Drive  
 Parramatta Road  
 Punchbowl Road  
 Juno Parade  
 Raw Square  
 Marlborough Road  
 The Boulevard  
 Coronation Parade

**REGIONAL ROADS**

Arthur Street  
 Broughton Road  
 Elva Road  
 Redmyer Road  
 Underwood Road  
 Pomeroy Road  
 Homebush Road  
 Water Street

For further information regarding State Roads and applications for occupancy of State and Regional Roads, please contact the Roads & Maritime Services (Transport Management Centre)

**OFFICE USE ONLY**

Fee \$ \_\_\_\_\_ Receipt No \_\_\_\_\_ Date \_\_\_\_\_ ABN 52 719 940 263

Public liability insurance sighted and certificate of currency submitted?  Yes  No

Application received by \_\_\_\_\_